



Affordable housing as a platform to enhance lives.

Voucher Extension Request

HOUSING CHOICE VOUCHER PROGRAM

246 Sycamore Street, Suite 260, Decatur, GA 30030 • p 404.270.2500 f 404.270.2643

www.dekalbhousing.org

Voucher Extension Request

All requests must be in completed on this form.

This form must be submitted to this office seven (7) business days prior to the Voucher expiration date.

Today's Date: _____

Participant Name: _____ Phone Number: _____

Address: _____ Email: _____

Per the Housing Authority of DeKalb County's Administrative Plan: **One (1) 30-day Voucher Extension** may be granted only in the following circumstances:

- It is necessary as a reasonable accommodation for a person with disabilities.
- It is necessary due to reasons beyond the family's control, as determined by the HADC. Following is a list of extenuating circumstances that the HADC may consider in making its decision. **The presence of the circumstances listed below does not guarantee that an extension will be granted.**
 - o Serious illness or death in the family;
 - o Obstacles due to employment;
 - o Whether the family has already submitted Requests for Tenancy Approval (RTA) that were not approved by the HADC;
 - o Whether family size or other special requirements make finding a unit difficult; or
 - o Other similar circumstances identified by the HADC.

Please explain why you have not located a unit:

If you require special assistance or reasonable accommodations due to a disability, including the need to receive documents or communications in alternative formats, please contact the Housing Choice Voucher Program Office at (404) 270-2500. For Georgia Relay Service, dial 7-1-1.

